

AMERICUS HOUSING AUTHORITY

825 N. MAYO ST.

AMERICUS, GA.

PEST CONTROL SPECIFICATIONS

REQUEST FOR BIDS:

The Housing Authority of Americus (HAA) is accepting bids for Pest Control Service Contracts for its properties in Americus and the surrounding cities within Sumter County. Bids will be accepted until the close of business Wednesday, September 28, 2022, after which time all bids will be scored by HAA personnel. All bids must conform to the requirements set forth in the contract documents which accompany this solicitation. The HAA reserves the right to reject any and all bids and to waive any informality in the bidding. This package is available by contacting the HAA office or by downloading the package from www.americuspha.org.

There are eleven (11) separate contract areas to be serviced. Contractors may bid on any number of contract areas that their company can adequately service. The HAA intends to award several contracts to assure that adequate service is being rendered to our units.

Bids shall be delivered to the HAA, ATTN: Mr. Gary E. Woods, 825 N. Mayo St. Americus, Ga. 31709. The exterior of the bid envelope shall be clearly marked **"2023 PEST CONTROL BID"**. Questions may be directed to Mr. Woods at (229) 924-3386 x213 or e-mail at gwoods@americuspha.org.

QUALIFICATIONS:

The Contractor(s) must be a licensed exterminator within the state of Georgia. Qualified, trained exterminating personnel directly employed by the Contractor must perform all work. **Evidence of current licensing required by the state or local agency must be provided with the bid.** The contractor(s) will assume all costs associated with permits, licensing, and similar fees and include them in the bid at no cost to the HAA.

SCORING:

The bids may not be awarded to the lowest offeror but will be judged by HAA personnel on a numeric scale.

Evidence of the required license by state and local authorities: 0 to 5 Points.

Experience in the treatment of pest control services: 0 to 5 Points

Price: 0 to 2 Points

SCOPE OF WORK:

The Contractor shall furnish all necessary labor and materials and apply it to service and treatment of all sites in a safe, effective, and proper manner. A five step system is to be administered on the initial treatment and routine basis: (1) Flush and Vac (2) Insiders-Wall Void Drione Dust (3) Crack and Crevice (4) Bait (5) Insect Growth Regulator.

Service of rodents shall be rendered by the use of traps, interior multiple catch traps and tamper resistant exterior bait stations and glue boards.

The Contractor shall exterminate and effectively control any cockroaches, silverfish, water bugs, spiders, crickets, beetles, bed bugs or ant population. The Contractor shall also exterminate, remove, and control rodent inhabiting any building and control them on the exterior of buildings and surrounding property belonging to the HAA.

TREATMENT AREAS:

1. Treat each apartment unit in each building and each room that is part of that unit.
2. Apply treatment liberally in kitchens including base of and behind appliances and behind cabinet hinges, and garbage containers, bathrooms, bedrooms, closets, and utility rooms.
3. Apply treatment liberally in void areas accessible due to cracks and holes around plumbing in kitchens, bathrooms, HVAC closet doors, and ventilation registers. Escutcheon plates around pipes shall be pulled back to allow treatment in these areas.
4. In highly infested units, electrical cover plates and/or electrical panel covers or doors shall be removed, treated, and re-installed.
5. Treat all office buildings, community center buildings, maintenance buildings, common restrooms and food preparation areas with chemicals designed for those areas.
6. Buildings with apparent or reported rodent problems shall be treated with chemical solids or granules, annoyance chemicals or traps approved by HAA and specific to the area being treated.
7. Treat the surrounding areas around all dumpsters and embankments as needed and appropriate for the area.

The above services apply to all units for extermination, whether occupied or vacant at the time of service. In no way is this contract to be construed that vacant units are deleted from this contract.

WORKING HOURS:

Working hours for all of the locations is from 8:00 a.m. to 5:00 p.m. Monday thru Thursday, excluding HAA Holidays

SCHEDULE OF WORK:

This contract will be awarded for the base period of two (2) years with three (3) optional periods of one (1) year each to follow. Contractors shall propose the base period with the optional periods priced at the time of renewal. The HAA will have the option of awarding the follow on contracts based on satisfactory performance in the base period of performance. If there are any unsatisfactory contractors, the HAA could choose to re-solicit the contract in order to obtain additional contractors or offer the contract to the next higher bidder.

BI-WEEKLY TREATMENTS:

Apartments shall be serviced on a bi-weekly basis. The HAA would prefer a schedule of treatment of approximately 25% of the units each week. The services shall be to treat all infestations mentioned in the contract. The Service Technician must contact the HAA at least one (1) business day prior to the actual service date to confirm the treatment date. The Service Technician shall be escorted by an HAA maintenance person for the purpose of allowing access to buildings and to confirm the servicing of the building.

If the results do not last then call backs will occur. If infestation continues on other than an isolated basis, it shall be the responsibility of the Contractor to change the material being used or adjust the application frequency to control the infestation. The Contractor is responsible and required to respond to all call backs within two (2) business days upon notification (phone call) from designated and authorized HAA personnel. Payments will be made to the Contractor based upon acceptable completion of the treatment of units or buildings on a monthly basis.

PROTECTION:

1. Buildings will be occupied while exterminating; therefore, full protection of occupants is required. Additionally, a safe environment must be provided at all times. The Contractor will make available reading material (in an easily understood format and content) to the tenant and Management Staff, describing the precautions involved in treatment of the units and buildings. Exterminating Material Data sheets are to be provided on all products used at each property location.
2. Furnish in writing to the HAA the name, description, contents, designation, concentration, quantity and other desired data relative to any material, chemical, compound, formula, or matter used to service or treat any dwelling unit, building area, or premises under and by virtue of this contract. No such material, chemical, formula, or matter that would be unsafe, hazardous, or harmful to either persons, property, or both, shall be used or applied in contractor's performance or execution of this contract.
3. The HAA would prefer using a bait gel system and the contractor is to base his bid on this usage in the interiors of units. The Contractor is to make recommendations on which system is best for the HAA needs if other than this system used. The HAA is requesting that the Contractor provide the best treatment cycle for his/her chemical system if other than that stated in this bid package. This does not relieve the Contractor of any responsibility to insure proper exterminating controls and techniques and to eliminate the pests cited during the entire term of this contract and the frequency of treatments stated.

4. Treatment shall be applied in such locations so as to not injure any person or persons or damage any property, directly, or indirectly, as the result of, or in conjunction with performance of this contract. The Contractor's work must be performed so as to prevent any liability whatsoever to the HAA. The Contractor will further indemnify and save harmless the HAA, their Commissioners, officers, employees, agents, or assignees against any and all losses, damages, expenses, claims, and demands whatsoever, for any and all persons whomsoever, resulting directly or indirectly from the Contractor's execution or performance of this contract.

LOCATIONS:

All units are located in Americus, Ga., unless otherwise noted.

Contract # 1.

NORTHSIDE HOMES: Located on and about the N. Jackson St., N. Lee St., Reddick Dr. Masonic St., Brinson Dr., area. Consisting of 80 units.

Contract # 2.

JAN BRYANT HEIGHTS: Located on Bozeman Circle. Consisting of 49 units.

FHA HOUSING: Located on or about Brookdale Dr., Burton Circle, and Benjamin Ave. area. Consisting of 10 single family units:

104 Burton Cir.	105 Benjamin Ave.
106 Brookdale Dr.	201 Burton Cir.
212 Brookdale Dr.	213 Brookdale Dr.
215 Brookdale Dr.	219 Brookdale dr.
228 Burton Cir.	236 Brookdale Dr.

Contract # 3.

LEILA BARLOW APARTMENTS: Located on Barbara Battle Way and Patterson St. Consisting of 40 units.

Contract # 4.

WINDSOR HILLS SUBDIVISION: Located on Ridge St. and Douglas Dr. area. Consisting of 44 units.

Contract # 5.

HAWKINS-DYKES: Located on and about E. Lamar St., Cherokee St., Dixon Dr., and Hanson Dr. area. Consisting of 120 units, three (3) community rooms, an attached maintenance room, and a three (3) car garage.

Contract # 6.

LAKEVIEW COURT: Located on and about Lakeview Circle area. Consisting of 51 units.

SUMTER HOMES: Located on and about Harris St., E. Furlow St., and Fairfield Ave. area. Consisting of 28 units.

Contract # 7.

ANDERSONVILLE: Located on Ellaville St. and Church St. Consisting of 10 units.

PLAINS: Located on Thomas St. and Graham St. Consisting of 26 units.

LESLIE: Located on Wilson St. and Howell St. Consisting of 22 units.

Contract # 8

FORREST ST. APARTMENTS: Located at 429 Forrest St. Consisting of 20 units.

MAXINE DORSEY APARTMENTS: Located at 320 & 322 Russell St. Consisting of 6 units.

MARY PASCHAL APARTMENTS: Located at 226 & 228 S. Dudley St. consisting of 8 units.

Contract # 9

SOUTHERFIELD ROAD APARTMENTS: Located on Gailey Plaza and Lewis Lowe Court. Consisting of 50 units.

Contract # 10

SOUTHLAND HEIGHTS APARTMENTS: Located on Hwy. 27 East. Consisting of 89 units and one (1) office space.

Contract # 11

OTHER MISC. DWELLING UNITS:

- | | |
|-----------------------|---------------------|
| 102 Shady Lane | 106 Lily Lane |
| 107 Benjamin Ave. | 108 Brookdale Dr. |
| 110 Argo St. | 126 Matt Hart |
| 203 King Dr. (Plains) | 211 Brookdale Dr. |
| 224 Wanda Way | 233 Burton Cir. |
| 235 Brookdale Dr. | 312 Crawley St. |
| 314 Crawley St. | 507 Mayo St. |
| 808 N. Lee St. | 933A Oglethorpe St. |
| 933B Oglethorpe St. | 1109 Douglas Cir. |
| 1318 N. Lee St. | 1416 Parker St. |
| 3003 Roney St. | |

CENTRAL OFFICE & MAINTENANCE: Two administrative buildings and three maintenance located at 825 N. Mayo St.

SUMMARY:

710 Dwelling Units.

3 Community Rooms with 1 attached Maintenance Building.

1 Garage, 3 bay.

2 Administrative Buildings.

3 Maintenance Buildings.

Questions may be directed to the undersigned.

Gary E. Woods

Manager, Technical Services

Housing authority for the City of Americus

825 N. Mayo St.

Americus, Ga. 31709

229 924 3386 x 213

229 938 6648 Mobile

BIDDERS WORKSHEET

CONTRACTOR NAME:

PHONE:

ADDRESS:

CITY:

CONTRACT NUMBER AND LOCATION

	YEAR 1 & 2	YEAR 3	YEAR 4	YEAR 5
1. NORTHSIDE HOMES				
2. JAN BRYANT HEIGHTS ; FHA HOUSING				
3. LEILA BARLOW APARTMENTS				
4. WINDSOR HILLS SUBDIVISION				
5. HAWKINS- DYKES				
6. LAKEVIEW COURT ; SUMTER HOMES				
7. ANDERSONVILLE, PLAINS , LESLIE				
8. FORREST ST.,MAXINE DORSEY,MARY PASCHAL				
9. SOUTHERFIELD ROAD APARTMENTS				
10. SOUTHLAND HEIGHTS APARTMENTS				
11. MISCELLANEOUS DWELLINGS & CENTRAL OFFICE				